

NATIONAL RENAL REGISTRY
(Malaysian Society of Nephrology)
DATA RELEASE APPLICATION FORM

National Renal Registry, MSN, encourages use of its data for a variety of purposes such as research, clinical, planning, or business. Please refer to the "Data Request Guideline" for details

Each request for release of data must be accompanied by this completed form. Please type or print clearly.

Please return this completed form along with other required documents (refer Application criteria and procedure) to the address below:

To:
Chairperson
National Renal Registry
Suite 1604, Plaza Permata,
6, Jalan Kampar
50400 Kuala Lumpur
Malaysia
Attention: NRR Coordinator

contact:
Tel. No.: 603-4045 8636
Fax No.: 603-4042 7694
E-mail: nrr@msn.org.my
Website: www.msn.org.my/nrr

All correspondence regarding this application should be directed to:

Name/Affiliation: _____

Address:

Telephone: _____ Mobile phone: _____

Fax: _____ e-mail: _____

1. Name of Responsible Individual (for research purpose, name of Principal Investigator):

2. Affiliation, if applicable: _____

3. Requesting party: SDP Research/ Academic Inst. Registry
 Govt. Department NGO Industry
 Treating Physician Subject Others, specify: _____

4. Purpose of request: Research Clinical Planning
 Business Subject Data Others, specify: _____

5. Research Title:

6. Describe details:

7. Data Request: *(Describe the data or information sought)*

8. Check submitted documents where applicable:
 Signed and dated agreement Research proposal

For Office Use Only

Check if approved

Approved By: _____

Processing Fee: _____ *(Please made cheque payable to NATIONAL RENAL REGISTRY)*

Application criteria and procedure

1. All application for release of data must be made in writing by completing the required documents where applicable and other study document listed below.
 - Data Release Application Form
 - Non-Disclosure Agreement Form
 - FTA Service Request Form
 - Statistical Service Request Form
2. The application shall include the purpose for the data request and the data sought.
3. Release of data for research purpose requires submission of the research proposal that is written in English. While the proposal need not follow any specific format, it should incorporate the following elements:
 - Abstract of proposed research
 - Detailed project description including rationale, objectives and methodologies to be used
 - Qualifications, disciplines and affiliations of key research personnel
 - Reference made to any regulatory and ethical requirements, and procedures for safeguarding information security
 - The period of time for which the data would be used and the way in which the data (with all its copies) would be disposed of, returned or destroyed after this period has elapsed.
4. Request for specific analyses that are otherwise not available in published results in the public domain for purpose of planning or business will be entertained on a case by case basis.
5. Request for release of data to be analyzed by the requesting party for purpose of planning or business will be treated as for research purpose (see [3] above).
6. Requesting party is required to enter into an agreement with NRR on release of data. The standard agreement is available at www.msn.org.my/nrr
7. A processing fee may be charged, such amount to be determine on a case by case basis
8. All simple requests shall be dealt with within 2 weeks; while more complex requests will take up to 2 months to process.
9. Any statistical analysis required the cost shall be bonded by the request party.
10. NRR would appreciate an acknowledgement and citation of its data used.

(Note: Incomplete request form and necessary document not received will not be processed.)